



The Simple Guide Company, Inc.
 P.O. Box 8474, Portland, ME 04104
 (207) 797-6071

www.simpleguidetocollege.com

**Mail order form with payment,
 Purchase Order Number or
 Credit Card # to:**

The Simple Guide Company, Inc.
 PO Box 8474
 Portland, ME 04104

or **Fax** order to 207-797-6071

THIS ORDER FORM IS FOR TRIO, GEAR UP & SCHOOLS ONLY

Ordered By:

Name _____
 Program _____

 Street _____
 (we cannot ship to PO Boxes)
 City _____ State _____ Zip _____
 Daytime Phone (____) _____
 E-mail _____

Shipping Address: (if different)

Name _____
 Program _____

 Street _____
 (we cannot ship to PO Boxes)
 City _____ State _____ Zip _____
 Daytime Phone (____) _____

Qty	Description	Each	Subtotal
	* The Simple Guide to College Admission & Financial Aid TM	\$ 19.99	
	* The College Planner	\$ 19.99	
Subtotal			\$
Subtotal After Discount			\$
Shipping/Handling (see chart at left)			\$
TOTAL			\$

Standard Shipping/Handling - Ground to 48 states. Delivery in 4-7 days

\$0 - \$50.00.....	\$ 4.95
\$50.01 - \$100.00.....	\$ 8.95
\$100.01 - \$150.00.....	\$ 9.95
\$150.01 - \$200.00.....	\$10.95
\$200.01 - \$250.00.....	\$13.95
\$250.00 & over	call for shipping cost

Residents outside 48 states please call (207) 797-6071

****For orders of 25 – 99 of any combination of The Simple Guide and/or The College Planner, subtract 25% from the above Subtotal.**

****For orders of 100 or more, subtract 35% from the above Subtotal.**

Office Use Only

Rec'd:

By:

Shipped:

Inv:

Amt:

PAYMENT METHOD

Check Money Order Purchase Order Credit Card

*Please make checks payable to: **The Simple Guide Co, Inc.***

PO# or Credit Card# _____
 (required for purchase order & credit card)

Authorized Signature _____
 (required for purchase order & credit card)

TERMS ARE NET 30 DAYS FOR PURCHASE ORDER